



2025 Micro Grant Request for Proposals (RFP) & Grant Guidelines

Program Introduction

The Natwani Coalition, a program of *The Hopi Foundation*, is a program dedicated to preserving Hopi farming traditions, strengthening the local Hopi food system, and developing innovative sustainable strategies to promote wellness of the Hopi & Tewa People. Go to natwanicoalition.org for more information.

Micro Grant Description/Funding Priorities

The Community Micro-Grant is a program housed by the Natwani Coalition that is designed to provide small-scale funding for projects from the Hopi/Tewa Community focused on our funding priorities: (1) sustainable methods of agriculture, (2) supporting healthy food distribution & consumption, and (3) preserving traditional food & farming knowledge.

Award Information

Total Amount of Funding to Award through Micro Grant: \$12,000
Anticipated Number of Awards: 6
Amount of Individual Award: Up to \$2,000

Important Dates

Request for Applications Open: January 06, 2025
Request for Applications Deadline: **March 14, 2025 5:00 p.m. MST**
Micro-Grant Funding Period: **April 2025-April 01, 2026**

Eligible Applicants

- Individuals with a project aligning with one or more funding priorities.

Ineligible Applicants

- Individuals who were awarded the Community Micro Grant in the year 2024 are unable to apply for the grant year 2025.
- Previous grantees not in good standing with the Hopi Foundation – Natwani Coalition cannot apply for the grant year 2025.
- Natwani Coalition staff and Natwani Coalition Community Advisory Board (CAB) members are not eligible for funding under the Micro Grant Program.

Micro Grant Program Restrictions

- Proposed projects must occur on the Hopi Reservation and/or Hopi Housing in Winslow, AZ.
- Applicants may only submit one (1) application packet for the Micro Grant per funding cycle.
- Applicants may only submit one (1) application per project.



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Applications will be rated on the following four areas of criteria.

The project aligns with the goals and mission of the Natwani Coalition

- Develop restorative and sustainable tools and strategies that increase food self-sufficiency at Hopi,
- Develop tools and best practices for protecting and preserving Hopi heirloom seed varieties that stabilize and increase the biodiversity of the Hopi food system,
- Increased intergenerational practice of traditional, innovative, and sustainable farming that involves youth and new generations of Hopi and Tewa farmers,
- Increased availability of producing locally grown foods and produce for Hopi & Tewa families,
- Increase awareness of the benefits of locally grown food on health and reduce health disparities in areas of physical, mental, emotional, and spiritual well-being

Project Impact

- Addresses a need in the Hopi/Tewa farming or ranching community through its proposed activities;
- Project demonstrates a value in supporting the community (village, clan, family, or targeted age group);
- Demonstrates involvement in Hopi culture, values, and traditions.

Project Feasibility

- Realistic approach to accomplishing the proposed project;
- Project Leader(s) demonstrate or have experience managing/completing small projects;
- Is feasible to complete within the grant timeframe and proposed budget;
- Demonstrates proper resources or experience to complete the proposed project.

Additional Discretionary Points

- Projects promote diversity through Village, Clan, intergenerational programming, or knowledge sharing (among youth and elderly);
- Leveraging community partnerships and access to other support (in-kind or cost-matching) to support the project;
- Project positively impacts and enhances the community's well-being on a larger scale.



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Eligible expenses

- Equipment for farming, growing, gardening, orchards, fencing, ranching, small animal husbandry, or restoration work
Important Note: The Micro Grant will only allow up to \$750.00 for one single equipment item that matches or exceeds \$750.
- Materials for farming, gardening, orchards, fencing, ranching, small animal husbandry, or food presentations/demos
- Disposable materials for educational outreach, training workshops, or presentations
- Gas for Equipment Operation only (e.g., tractor, tiller, etc.)
Important Note: The Micro Grant will only allow up to \$50.00 on gas expenses.

Ineligible Expenses

- Salaries & benefits
- Loans, liens, investments, or debts
- Travel/Lodging
- Stipends or Honorariums
- Animal feed/supplements
- Travel/Host Meals
- Funding cannot be placed in an endowment
- Funds may not be used for litigation, lobbying, or political activity.
- Fees for vendors, technicians, or specialized service

APPLICATION PACKET CONTENT

Hard Copy of applications can be found at the Natwani Coalition office or the program website. To Apply online go to bit.ly/25NCGrant. Online applications are highly preferred. Handwritten applications will be accepted; however, applications must be clear and legible.

Listed below are the contents of the application packet. Each section must be completed for application to be considered for award.

- **Proposal Narrative (6 Questions)**
- **Schedule of Completion**
- **Budget Line Item and Justification Worksheet**
- **Personal/Other Sources Contribution Worksheet**
- **In-Kind Donation Worksheet**
- **Volunteer Waiver & Release Form – Review & Sign**
- **Release Authorization Form – Review & Sign**
- **Letters of Support** – Minimum of two (2) letters of support from **key individuals** who will support your project goals, benefit from the completion of your project, or assist in the completion of your project.
IMPORTANT NOTE: Letters of Support from IMMEDIATE family members WILL NOT BE ACCEPTED. Letters of Support MUST be SIGNED and DATED by Supporter of Grantee.



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Application Packets May Be Submitted Through the Following:

- Mailing to Natwani Coalition P.O. Box 301, Kykotsmovi AZ, 86039 (**Postmark date must be no later than 3/14/25**);
- Email to kyle.nutumya@hopifoundation.org or roberta.sequi@hopifoundation.org
- Hand Deliver to Natwani Coalition office, Kykotsmovi, AZ

IMPORTANT NOTE: Hand-delivered and emailed application packets shall be **SUBMITTED NO LATER THAN MARCH 14, 2025 5:00 P.M. MST**

Applications will not be returned. Please ensure you make a copy of the application for yourself.

Grantee Expectations. All grantees must complete the following requirements:

1. **Final Report:** All grantees must submit a final project report after completing their project.
FINAL REPORT DUE: April 31, 2026, 5:00 P.M. MST
2. **Submit Receipts & Invoices:** All grantees must submit copies of their receipts and invoices for direct purchases related to this grant.
3. **Project Updates:** All grantees must provide on-site project visits with NC staff.
4. **Workshops:** All grantees must attend one (1) community workshop sponsored by the Natwani Coalition during the Micro Grant funding Period. Workshop topics & dates TBD.
5. **Showcase:** All grantees must showcase their projects at the 2026 Grantee Showcase Event. Date and Location TBD.
6. **Ag Survey:** All grantees are required to complete an Agricultural Survey in the Spring and Fall of 2025

Natwani Coalition Office
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